Information Checklist – Investment Entities

Client Name:	
IRD Number:	
Balance Date:	

TERMS OF ENGAGEMENT

I accept responsibility for the accuracy and completeness of the information supplied below which is to be used in the preparation of my taxation return.

I also accept responsibility for all other records and information supplied to you other than those below. I accept responsibility for any failure by me to supply all relevant records and information to you.

Signed: ________________________________

Dated: _________________________________

Please complete the following, giving details where required.

1. INTEREST

   Please supply copies of all Interest Certificates. Please refer to last year's Tax Return to ensure we include all the interest that you received.

Payer's Name	RTW	Gross Interest
____________________	____________________	________________________
____________________	____________________	________________________
____________________	____________________	________________________
____________________	____________________	________________________
	$ _________________	$________________________

2. DIVIDENDS

Please supply copies of all Dividend Certificates.

Payer's Name	Imputation Credit	W/Tax	Gross Dividend
____________________	________________	___________	________________
____________________	________________	___________	________________
____________________	________________	___________	________________
____________________	________________	___________	________________
	$_______________	$__________	$_______________

3. ESTATE OR TRUST INCOME

Please supply documentation.

Name of Estate or Trust	Non Qualifying For Trusts	Tax Paid by Trustees	Gross Income Received
____________________	________________	___________	________________
____________________	________________	___________	________________
Total of interest and dividends included in above.	$______________	$____________	$______________
	Total Gross Income		$______________

4. OVERSEAS INCOME

Please supply documentation.

Payer's Name	Claimable Overseas Tax Paid	Gross Overseas Income
____________________	___________________	________________________
____________________	___________________	________________________
____________________	___________________	________________________
____________________	___________________	________________________
	$ _________________	$_______________________

5. RENTAL INCOME – Please attach details of Income and Expenses

6. **Any other Income or Claimable Expenses** – Please attach details