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## Information Checklist – Investment Entities

Client Name:	
IRD Number:	
Balance Date:	

### TERMS OF ENGAGEMENT

I accept responsibility for the accuracy and completeness of the information supplied below which is to be used in the preparation of my taxation return.

I also accept responsibility for all other records and information supplied to you other than those below. I accept responsibility for any failure by me to supply all relevant records and information to you.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

Please complete the following, giving details where required.

#### 1. INTEREST

Please supply copies of all Interest Certificates. Please refer to last year's Tax Return to ensure we include all the interest that you received.

Payer's Name	RTW	Gross Interest
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	\$ _____	\$ _____

2. DIVIDENDS

Please supply copies of all Dividend Certificates.

<b>Payer's Name</b>	<b>Imputation Credit</b>	<b>W/Tax</b>	<b>Gross Dividend</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
	\$ _____	\$ _____	\$ _____

3. ESTATE OR TRUST INCOME

Please supply documentation.

<b>Name of Estate or Trust</b>	<b>Non Qualifying For Trusts</b>	<b>Tax Paid by Trustees</b>	<b>Gross Income Received</b>
_____	_____	_____	_____
_____	_____	_____	_____
<b>Total of interest and dividends included in above.</b>	\$ _____	\$ _____	\$ _____
	<b>Total Gross Income</b>		\$ _____

4. OVERSEAS INCOME

Please supply documentation.

<b>Payer's Name</b>	<b>Claimable Overseas Tax Paid</b>	<b>Gross Overseas Income</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	\$ _____	\$ _____

5. **RENTAL INCOME** – Please attach details of Income and Expenses

6. **Any other Income or Claimable Expenses** – Please attach details